



Evaluation of Progress toward Degree
Instructions

Instructions:

This form is to be completed by every graduate student in the Department of Applied Behavioral Science. Please complete the form and submit it to Andrea Noltner with an electronic version of your vita by Monday, July 16.

This form is cumulative. That is, each year you will *add* information to what you reported the year before. Thus, you should complete this form electronically and save it somewhere where you can find it next year. This will make it very easy to complete the form each year. We anticipate that it will take most students 30 minutes or less to complete this form.

Should you find that your specific requirements – given the handbook year in which you entered into the program – exempts you from the requirements outlined on this form, please use the “additional comments” section to explain what your handbook requirements are for that topic and whether you have met them.

Goals & Context: We ask you to complete this form so that at least once a year each student and his/her advisor will reflect upon the progress made toward obtaining the Master's or Ph.D. degree and toward obtaining a successful career in the behavioral sciences. The form contains information about departmental expectations of each graduate student. These expectations reflect the behaviors, skills acquisition, and pace of students who have successfully completed their degree and have been successful outside of graduate school. These expectations include two areas of progress: degree requirements and professional development activities such as would be recorded on your vita. Completing this evaluation form will allow you to see if you are meeting or exceeding our expectations and meeting your own goals. Should your progress fall below expectations, the Graduate Curriculum Committee will work with your advisor to formulate a plan for re-establishing timely progress.

Consequences: Graduate students are required to complete this form and submit it by the due date. If the completed form is not submitted by the due date, the Director of Graduate Training will consult with your advisor to determine if you have withdrawn from the program. If you are still pursuing the degree and decline to submit a progress report then any requests, petitions, etc. that you make of the Director of Graduate Training will be refused.